

Applicant's Name : _____

Applicant's Passport No : _____

No.	CHECKLIST OF DOCUMENTS REQUIRED FOR NON IMMIGRANT CATEGORY O-A (RETIREMENT)	Yes	No
1	Travel Documents		
1.1	Passport or travel document with validity not less than 6 months with TWO BLANK PAGES . Two signed copies of front and last page of passport.		
1.2	Three sets of visa application forms completely filled in and signed by applicant.		
1.3	Three color photographs of the applicant with the specification 3.5 x 4.5 cm. not older than 3 months with white background, face and eyes are in direct position to the camera, without sunglasses or hat or any other head covering, except for some religious beliefs or ethnic background.		
1.4	Non-refundable Visa fees of INR 12,000/- for multiple entry.		
1.5	A photocopy of confirmed one-way ticket from the airline.		
2	Finances (Choose one option)		
2.1	Applicant's Original of bank statement (attested by the bank) with consistent balance of 800,000 Thai Baht (THB)		
2.2	Original certificate of the monthly income not less than and equivalent to 65,000 Thai Bhat (THB) under applicant's name		
2.3	Applicant's original certificate of the monthly income (amount per month x 12) showing the total amount to be equivalent to 800,000 THB or more		
3	Accommodation		
3.1	Proof of hotel/accommodation reservation in Thailand with contact number and address and/or rental agreement in Thailand under applicant's name		
3.2	If staying at the company's accommodation, must provide the company's letter mentioning the address and contact information of the mentioned accommodation.		
4	Medical Insurance		
4.1	A copy of valid medical insurance covering all expenditures of medical treatment, including COVID-19, with a minimum coverage of USD 100,000 for period of 1 year.		
4.2	Thai health insurance and the list of Thai insurance companies participating in the scheme can be found here http://longstay.tgia.org or Non-Thai health insurance, have to download the Foreign Insurance Certificate from the website:longstay.tgia.org. Following authorities shall certify the document and insurance certificate: 1. The authorised person of the insurance company. 2. Notary public. 3. Ministry of External Affairs (MEA)		
5	Other Required Documents		
5.1	In case of submitting bank statement, a letter of guarantee from the bank (an original copy) is required.		
5.2	A letter of verification issued from the authority of the country of his or her nationality or residence stating that the applicant has no criminal record (verification shall be valid for not more than 3 months and should be notarised by notary offices or the applicant's diplomatic or consular mission).		
5.3	A medical certificate issued from the country where the application is submitted, showing no prohibitive diseases (Leprosy, Tuberculosis, drug addiction, elephantiasis, third phase of syphills) as indicated in the Ministerial Regulation No. 14 (B.E. 2535) (certificate must be valid for not more than 3 months and should be notarised by notary offices or the applicant's diplomatic or consular mission)		
5.4	In the case where the accompanying spouse is not eligible to apply for the Category 'O-A'(Long stay) visa he or she will be considered for temporary stay under category 'O' visa. A marriage certificate must be provided as evidence and should be notarised by notary offices or by the applicant's diplomatic or consular.		
5.5	Covering letter (typed)		
5.6	Resume mentioning in detail the applicant's background and personal information(before retirement)		

* All documents must be in English, unless specified, and arranged in the order given above.

* If required, additional documents and/or an interview may be requested. Visa application fees are non-refundable.

* Validity of visa denotes time period during which a traveler can use the visa. Period of stay denotes amount of time the traveler can stay in Thailand.

Declaration :

- I confirm that I have read the guidance and I am aware that the normal visa process takes 3 working days for submission at centers in Chennai and 4 working days for centers outside of Chennai (not including submission date); the submission of additional documents takes another 2 working days.
- I am aware that the submission of visa application is advised to be made at least seven working days prior to the date of departure.

Applicant's Signature : _____

Submitted by Name : _____ **Signature :** _____ **Relation with applicant :** _____

For Official Use Only

Submission Officer's Name : _____

Audit Officer's Name : _____